Nota Bene

The beneficiary(ies) alone is responsible for ensuring that the financial information provided in these tables is correct.

Forecast budget and follow-up

In accordance with Article 15.3 of the General Conditions a forecast budget for the subsequent reporting period or for the remaining period (if shorter) must be provided with any request for payment of further pre-financing instalment.

Interim Report & Final Report

Additional information on expenditure incurred in local or other currencies than the euro (or the currency of the Contract) may be asked by the Contracting Authority

Addenda and use of contingencies

To be filled in case of an addendum and/or when contingencies are used.

ROUNDINGS

Figures have to be rounded to the nearest euro cent

Contract No	l
Implementation period of the contract (dd/mm/yyyy-dd/mm/yy	/yː

Faranast Burdant & fallow wa	Dur		(-1-1/	-1/	Following pariod (dd/mm/mm; dd/mm/mm)						
Forecast Budget & follow-up	Pre	vious period	(dd/mm/yyyy-d	a/mm/yyyy)	Deel Deeder	Following period (dd/mm/yyyy-dd/mm/yyyy)					
			Forecast		Real Previous Period	Forecast					
Expenditures	Unit	# Units	Unit value (in EUR)	Total Cost (in EUR)	Total Cost (in EUR)	Unit	# Units	Unit value (in EUR)	Total Cost (in EUR)		
1. Human Resources									+		
1.1 Salaries (gross amounts, local staff)									+		
1.1.1 Technical	Per month					Per month			+		
1.1.2 Administrative/ support staff	Per month					Per month			-		
1.2 Salaries (gross amounts, expat/int. staff)	Per month					Per month			1		
1.3 Per diems for missions/travel									1		
1.3.1 Abroad (staff assigned to the Action)	Per diem					Per diem					
1.3.2 Local (staff assigned to the Action)	Per diem					Per diem			1		
1.3.3 Seminar/conference participants	Per diem					Per diem			1		
Subtotal Human Resources											
2. Travel											
2.1. International travel	Per flight					Per flight			T .		
2.2 Local transportation	Per month					Per month					
Subtotal Travel											
3. Equipment and supplies									T .		
3.1 Purchase or rent of vehicles	Per vehicle					Per vehicle					
3.2 Furniture, computer equipment									T .		
3.3 Machines, tools									T .		
3.4 Spare parts/equipment for machines, tools									T .		
3.5 Other (please specify)									T .		
Subtotal Equipment and supplies											
4. Local office									T .		
4.1 Vehicle costs	Per month					Per month					
4.2 Office rent	Per month					Per month			T .		
4.3 Consumables - office supplies	Per month					Per month			T .		
4.4 Other services (tel/fax, electricity/heating,											
maintenance)	Per month					Per month					
Subtotal Local office											
5. Other costs, services									T .		
5.1 Publications									T .		
5.2 Studies, research											
5.3 Expenditure verification/Audit									T .		
5.4 Evaluation costs									T .		
5.5 Translation, interpreters									T .		
5.6 Financial services (bank guarantee costs etc.)											
5.7 Costs of conferences/seminars											
5.8 Visibility actions											
Subtotal Other costs, services											
6. Other											
Subtotal Other											
7. Subtotal direct eligible costs of the Action (1-6)											
Indirect costs (maximum 7% of 7, subtotal of direct eligible costs of the Action)											
9. Total eligible costs of the Action, excluding reserve and volunteers' work (7+ 8)											
10.1 Provision for contingencies (maximum 5% of 7, subtotal direct eligible costs of the Action)											
10.2 Volunteers' work	Per day					Per day					
11. Total eligible costs (9+10)	,					,					
12 Taxes			T T								
- Contributions in kind											
13. Total accepted costs of the action (11+12)											

Contract No Implementation period of the contract (dd/mm/yyyy-dd/mm/yyyy)

	Budget		ntract/last ad	ddendum	Use of contingencies/ addenda	Budget as per new addendum signed (Only to be completed when an amendment is necessary)				
Expenditures	Unit	# Units	Unit value (in EUR)	Total Cost (in EUR)		Unit	# Units	Unit value (in EUR)	Total Cos (in EUR)	
		(a)	(b)	(a)*(b)			(a)	(b)	(a)*(b)	
1. Human Resources										
1.1 Salaries (gross salaries including social security charges and other related										
costs, local staff)	D //					D #		1		
1.1.1 Technical 1.1.2 Administrative/support staff	Per month					Per month		+		
1.1.2 Administrative/support start 1.2 Salaries (gross amounts incl social sec charges and other related costs,	Per month					Per month		-		
expat/int. staff)	Per month					Per month				
1.3 Per diems for missions/travel								ļ		
1.3.1 Abroad (staff assigned to the Action)	Per diem					Per diem		1		
1.3.2 Local (staff assigned to the Action)	Per diem					Per diem		1		
1.3.3 Seminar/conference participants	Per diem					Per diem				
Subtotal Human Resources										
2. Travel 2.1. International travel	Dor flight					Dor flight		+		
2.1. International travel 2.2 Local transportation	Per flight Per month					Per flight Per month		+		
Subtotal Travel	Per month					Per month				
3. Equipment and supplies										
3.1 Purchase or rent of vehicles	Per vehicle					Per vehicle		+ +		
3.2 Furniture, computer equipment	1 CI VCIIICIC					1 CI VCIIICIC		1		
3.3 Machines, tools, etc.								1		
3.4 Spare parts/equipment for machines, tools								1		
3.5 Other (please specify)								1		
Subtotal Equipment and supplies										
4. Local office										
4.1 Vehicle costs	Per month					Per month				
4.2 Office rent	Per month					Per month				
4.3 Consumables - office supplies	Per month					Per month				
4.4 Other services (tel/fax, electricity/heating, maintenance)	Per month					Per month				
Subtotal Local office										
5. Other costs, services										
5.1 Publications										
5.2 Studies, research										
5.3 Expenditure verification/Audit	ļ							1		
5.4 Evaluation costs	1							+		
5.5 Translation, interpreters										
5.6 Financial services (bank guarantee costs etc.)	1							+		
5.7 Costs of conferences/seminars 5.8 Visibility actions	 							+		
Subtotal Other costs, services										
6. Other										
	1			†				†		
Subtotal Other										
7. Subtotal direct eligible costs of the Action (1-6)										
Indirect costs (maximum 7% of 7, subtotal of direct eligible costs of the Action)										
9. Total eligible costs of the Action, excluding reserve and volunteers' work (7+8)										
10.1 Provision for contingency reserve (maximum 5% of 7, subtotal of direct eligible costs of the Action)										
10.2 Volunteers´ work	Per day					Per day				
11. Total eligible costs (9+10)										

12 Taxes					
- Contributions in kind					
13. Total accepted costs of the Action (11+12)					

Contract No

Implementation period of the contract (dd/mm/yyyy-dd/mm/yyyy)

Interim financial report:	Budo	et as per	contract/add	endum	Reallocation		Variation in compar				
period (dd/mm/yyyy-dd/mm/yyyy)			Unit value	Total Cost			Unit value	Cumulated costs (from start	budget/reall Difference of cumulated		
Expenditures	Unit	# Units	(in EUR)	(in EUR)	allowed reallocation (article 9.4 of the GC)	# Units	(in EUR)	(in EUR)	(before current report) (in EUR)	of implementation to present report included) (in EUR)	costs till present and budget as per contract/addendum
		(a)	(b)	(c)=a*b	(r)	(a)	(b)	(c)=a*b	(d)	(f)=c+d	(g)= c (or r) - f
1. Human Resources											
1.1 Salaries (gross amounts, local staff)											
1.1.1 Technical	Per month										
1.1.2 Administrative/ support staff	Per month										
1.2 Salaries (gross amounts, expat/int. staff)	Per month										
1.3 Per diems for missions/travel											
1.3.1 Abroad (staff assigned to the Action)	Per diem										
1.3.2 Local (staff assigned to the Action)	Per diem										
1.3.3 Seminar/conference participants	Per diem										
2. Travel											
2.1. International travel	Per flight										
2.2 Local transportation	Per month										
Subtotal Travel											
3. Equipment and supplies											
3.1 Purchase or rent of vehicles	Per vehicle										
3.2 Furniture, computer equipment											
3.3 Machines, tools, etc.											
3.4 Spare parts/equipment for machines, tools											
3.5 Other (please specify)											
Subtotal Equipment and supplies											
4. Local office											
4.1 Vehicle costs	Per month										
4.2 Office rent	Per month										
4.3 Consumables - office supplies	Per month										
4.4 Other services (tel/fax, electricity/heating,											
maintenance)	Per month										
Subtotal Local office											
5. Other costs, services											
5.1 Publications											
5.2 Studies, research											
5.3 Expenditure verification/Audit											
5.4 Evaluation costs											
5.5 Translation, interpreters											
5.6 Financial services (bank guarantee costs etc.)											
5.7 Costs of conferences/seminars										1	
5.8 Visibility actions										1	
Subtotal Other costs, services											
6. Other											
6. Other							+				
Subtotal Other											
7. Subtotal direct eligible costs of the Action (1-6)											
Indirect costs (maximum 7% of 7, subtotal of direct eligible costs of the Action)											
9. Total eligible costs of the Action, excluding reserve											
and volunteers' work (7+ 8)											
10.1, Not applicable											
10.2 Volunteers' work	Per day								•		
11. Total eligible costs (9+10)											
12 Taxes											
- Contributions in kind											
13. Total accepted costs of the action (11+12) July 2019 - 090166e5c79f1a27.9000360323817979726.xls	- Interim report										

	Contract No Impleme		iod of the contra	act (dd/mm/yy	yy-dd/mm/yyyy)							-	
Final financial report: period (dd/mm/yyyy-dd/mm/yyyy)	Budg	et as per	contract/add	endum	Reallocation	Expenditure incurred					Variations in comparison with initial budget/addendum		
Expenditures	Unit	# Units	Unit value (in EUR)	Total Cost (in EUR)	Reallocation allowed (Article 9.4 of the General Conditions)	# Units	Unit value (in EUR)	Total Cost (in EUR)	Cumulated costs (before current report) (in EUR)	Cumulated costs (from start of implementation to present report included) (in EUR)	In absolute value in EUR	In %	Explanation for all variations
		(a)	(b)	(c)=a*b		(a)	(b)	(c)=a*b	(d)	(f)=c+d			
1. Human Resources													
1.1 Salaries (gross amounts, local staff)													
1.1.1 Technical 1.1.2 Administrative/ support staff	Per month						 					1	
1.1.2 Administrative/ support stall 1.2 Salaries (gross amounts, expat/int. staff)	Per month Per month						1						
1.3 Per diems for missions/travel	Per monun						1						
1.3.1 Abroad (staff assigned to the Action)	Per diem						1						
1.3.2 Local (staff assigned to the Action)	Per diem						1						
1.3.3 Seminar/conference participants	Per diem						1						
2. Travel									Ì	İ			
2.1. International travel	Per flight						1					1	
2.2 Local transportation	Per month												
Subtotal Travel													
3. Equipment and supplies													
3.1 Purchase or rent of vehicles	Per vehicle												
3.2 Furniture, computer equipment													
3.3 Machines, tools, etc.													
3.4 Spare parts/equipment for machines, tools													
3.5 Other (please specify)													
Subtotal Equipment and supplies													
4. Local office													
4.1 Vehicle costs	Per month												
4.2 Office rent 4.3 Consumables - office supplies	Per month Per month						 					1	
4.4 Other services (tel/fax, electricity/heating,	Per monun						1			†			
maintenance)	Per month												
Subtotal Local office	Per monun												
5. Other costs, services													
5.1 Publications	1						i i						
5.2 Studies, research													
5.3 Expenditure verification/Audit							1						
5.4 Evaluation costs													
5.5 Translation, interpreters													
5.6 Financial services (bank quarantee costs etc.)													
5.7 Costs of conferences/seminars	1						i i						
5.8 Visibility actions													
Subtotal Other costs, services													
6. Other							1						
5. 551	1	 					1		1			†	
	1						†						
Subtotal Other													
7. Subtotal direct eligible costs of the Action (1-6)													
8. Indirect costs (maximum 7% of 7, subtotal of direct eligible costs of the Action)													
9. Total eligible costs of the Action, excluding reserve and volunteers' work (7+8)													
10.1 Not applicable													
10.2 Volunteers' work	Per day												
11. Total eligible costs (9+10)	<u> </u>												
12 Taxes - Contributions in kind													
13. Total accepted costs of the action (11+12)													

Final sources of funding

		Amount
		EUR
Applicant contribution		
Other contributions (other Donors etc) Name	Conditions	
	<u>l</u>	
Revenue from the Action		
To be inserted if applicable and allowed	by the guidelines:	
In-kind contribution		
Volunteers´ work		

List of Pending payments (above 500 EUR)

Please list the following details: Name of the provider, Object of the contract (Final Audit, Works execution guarantee...), Amount in €, Due date, Reference document (Date and number of Invoice/ contract), Explanation and comments (why still not paid?)

Name of the provider	Object of the contract	Amount in EUR	Due date	Reference document	Explanation and comments

We herewith commit to refund to the European Union, according to art. 18 of the General Conditions, any amount for which proof of payment cannot be provided upon request after the due date, unless reasonable justification is provided.

Signed		